



**CLINTON PRAIRIE  
SCHOOL CORPORATION  
RETURN TO SCHOOL PLAN  
2021-2022**

Board Approved July 19, 2021

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## Document Overview

This document is intended to provide Clinton Prairie School Corporation families and staff with guidance for the continued implementation of school operations under the current pandemic environment. The conditions, current medical landscape, and growing body of knowledge surrounding COVID-19 continue to evolve. Clinton Prairie School Corporation will continue to review and revise this plan based upon the guidelines and recommendations from the Indiana State Department of Health, Center for Disease Control, Clinton County Department of Health, and the IN-CLASS document from the Indiana Department of Education. Clinton Prairie School Corporation considers two key factors in the implementation and/or revision of this plan:

- 1) the ability to maintain a safe and healthy school environment at CPSC.
- 2) the prevalence of COVID-19 in Clinton County.

We will continue to evaluate these two key factors over the course of the 2021-2022 school year. We will continue to work with our local Clinton County health department to implement the necessary health and safety measures required to prevent the spread of disease.

## Health Protocol for Clinton Prairie

It is essential for Clinton Prairie and our Clinton County Department of Health to work together to prevent the introduction and spread of COVID-19 in the school and in the community while still providing a quality education program. State statute gives Clinton Prairie School Corporation the authority to exclude students who have a contagious disease such as COVID-19 or are liable to transmit it after exposure (IC 20-34-3-9). In addition, the Clinton County health department has the authority to exclude students from school and may order students and others to isolate or quarantine (IC 16-41-9-1.6). As such, Clinton Prairie School Corporation will work closely with the Clinton County Department of Health.

### Definitions:

**Isolation** means keeping sick people away from healthy ones. This usually means that the sick person rests in his or her own bedroom or area of your home and stays away from others. This includes staying home from school.

**Quarantine** means separating people who were around someone who was sick, just in case they get sick. Since people who were around other sick people are more likely to get sick themselves, quarantine prevents them from accidentally spreading the virus to

other people even before they realize they are sick. Usually, people who are in quarantine stay at home and avoid going out or being around other people. This includes staying home from school.

**Close Contact:** An individual is considered a close contact if any of following is true:

- Was within **3 feet** of a positive person for more than **15 minutes** total in a day.
- Had physical contact with the person.
- Had direct contact with the respiratory secretions of the person (i.e., from coughing, sneezing, contact with dirty tissue, shared drinking glass, food, or other personal items).
- Lives with or stayed overnight for at least one night in a household with the person. These close contact criteria apply regardless of mask use, face shields, or physical barriers, such as Plexiglas or plastic barriers. The only exception is if a healthcare worker in a school setting is wearing the proper personal protective equipment. When an individual's symptom, contact, or test status changes, the quarantine or isolation requirements should be reassessed.

### **Symptoms Impacting Consideration for Exclusion from School**

- A fever of 100
- Cough
- Shortness of breath or difficulty breathing
- Chills
- Repeated shaking with chills
- Muscle pain
- Sore throat
- New loss of taste or smell
- Nausea or vomiting
- Diarrhea Congestion or runny nose

Students and employees of Clinton Prairie School Corporation will be excluded from school if they test positive for COVID-19 or exhibit one or more symptoms of COVID-19 based on CDC Guidance that is not otherwise explained. Quarantine guidelines

**Vaccinated Individuals** - Vaccinated individuals do not need to quarantine if he/she is a close contact and does not have symptoms. The individual should monitor for symptoms

# RETURN TO SCHOOL GUIDELINES: COVID-19 SCHOOL ATTENDANCE QUICK REFERENCE

Close Contact	Symptoms	Test status*	GUIDANCE
YES	YES	POSITIVE**	10 days isolation + 24 hours fever free without fever-reducing medication and symptoms improved. <b>Quarantine</b> siblings, household members and close contacts
YES	YES	NEGATIVE*	<b>Quarantine</b> from last date of exposure to + person AND 24 hours fever free with symptoms improved. If new symptoms, need reevaluation. Consider quarantine for siblings and household members if there is suspicion for COVID-19.
YES	YES	PENDING	Isolate at home until results back AND <b>Quarantine</b> from last date of exposure to + person.^ Consider quarantine for siblings and household members if there is suspicion for COVID-19.
YES	YES	NOT TESTING†	<b>Quarantine</b> from last date of exposure to + person or isolate for 10 days until fever free with symptoms improved, whichever is longer.
YES	YES	ALT DX w/note***	<b>Quarantine</b> from last date of exposure to + person^^ AND 24 hours fever free with symptoms improved AND any additional criteria by health care provider.
YES	NO	POSITIVE**	10 days isolation from date test was collected + 24 hours fever free without fever-reducing medication and symptoms improved. <b>Quarantine</b> siblings, household members and close contacts.
YES	NO	NEGATIVE*	<b>Quarantine</b> from last date of exposure to + person^^
YES	NO	PENDING	<b>Quarantine</b> from last date of exposure to + person^^
YES	NO	NOT TESTING†	<b>Quarantine</b> from last date of exposure to + person^^
NO	NO	PENDING	No exclusion unless test becomes positive
NO	NO	NEGATIVE	No exclusion
NO	NO	POSITIVE**	10 days isolation from date test was collected + 24 hours fever free without fever-reducing medication and symptoms improved. <b>Quarantine</b> siblings, household members and close contacts.
NO	YES	ALT DX w/note***	May return after 24 hours fever free and symptoms improved AND any additional criteria by health care provider in note.
NO	YES	NOT TESTING†	10 days isolation + 24 hours fever free without meds and symptoms improved.
NO	YES	PENDING	Isolate at home until results back Once have results, refer to appropriate guidance.
NO	YES	NEGATIVE*	May return after 24 hours fever free and symptoms improved AND any additional criteria by health care provider. <b><i>Provide test results before entry to school</i></b>
NO	YES	POSITIVE	10 days isolation + 24 hours fever free without meds and symptoms improved. <b>Quarantine</b> siblings, household members and close contacts.

\*Test status: documentation of negative test results must be provided before entry to school.

\*\*People with positive test results will be contacted by the state Department of Health and contact tracing will be done.

\*\*\* If an alternate diagnosis has been determined by a health care provider, a note that includes the date and contact information for the provider must be provided before entry to school.

^^Start date of quarantine is determined by last date of exposure to a positive or untested person. For families who are not able to isolate from everyone else at home, this may be after the ill person completes their 10 days of isolation.

†For persons opting to not get tested, they will be treated the same as the scenario for a person who has tested positive. Do not need to quarantine if tested positive in the last 90 days unless new symptoms appear.

Shalom SBC Attendance/Exclusion chart and testing site links. 2020-09-04



Updated: 12/4/20

## Quarantine

A person identified as a close contact must be quarantined for 14 days from the last date of exposure to the COVID positive person with a return to school on the 15th day.

**10 day quarantine guidelines** - The IDOH allows a student to return to school after 10 days if:

- There are no symptoms of Covid infection
- Individual has not had a fever of 100.6 F or higher in the past 24 hours
- a Covid test is done no earlier than day 7 of quarantine is negative, AND
- the individual wears a mask and maintains 6 feet of social distance until day fifteen.

## Screening

**Pre-Screening at Home** - Prior to sending a student to school, parents are asked to check their student's temperature and assess for symptoms of COVID-19. If the temperature is 100 or over, the student or staff member will stay home. Students will also be prescreened by parents for:

- cough
- sore throat
- loss of sense of taste or smell
- shortness of breath
- muscle pain
- sore throat
- congestion or runny nose
- nausea
- diarrhea or difficulty breathing
- chills

If any of these symptoms exist, students and staff will stay home.

**Initial Daily School Screening** - Staff may screen each student as they enter the classroom or building first thing in the morning for temperatures of 100 or over. If a temperature of 100 or over presents, teachers and staff members will send the student to the nurse and document temperature, name, and time. If the student does not present with a temperature of 100 or over, the staff member will ask if the student is experiencing any of the above identified symptoms of COVID-19 or if they have recently been exposed to anyone who has tested positive for COVID-19; if answer yes to any of these symptoms, document and send the student to the nurse. Signs for each classroom will be posted explaining symptoms to assist staff members and students.

**Nurse Screening** - The nurse will assess each student and staff member failing the initial school screening. She will evaluate, reassess temperature, and send home if necessary.

**Additional Screening** - Any student arriving late to school will be asked the same questions regarding symptoms and undergo a temperature check. This will be done by the office staff.

## **Confirmed Case of COVID-19 on School Property**

When there is confirmation that a person infected with COVID-19 was on school property, Clinton Prairie School Corporation will follow the Indiana Department of Health reporting protocol. Clinton Prairie School Corporation will work with Clinton County Department of Health to assess factors such as the likelihood of exposure to staff and students in the building, the number of cases in the community, and other factors that will determine building closure. CPSC will coordinate with the Clinton County Department of Health to contact the person confirmed with COVID-19, inform direct contacts of their possible exposure, and give instruction to those involved with the confirmed case, including siblings and other household members regarding self-quarantine and exclusions. The individual who tested positive will not be identified in communications to Clinton Prairie School Corporation families but may need to be selectively identified for contact tracing by the local health department.

If a closure is determined necessary, Clinton Prairie School Corporation will consult with the Clinton County Department of Health to determine the status of school activities including extracurricular activities, co-curricular activities and before and after-school programs.

Parents and guardians are asked to please make sure all information including phone numbers, cell phone numbers, emails, and addresses are up to date in Harmony. We will communicate with families utilizing the information that you provide in Harmony. School Reach and emails are the most commonly used methods of mass communication to our district. As soon as Clinton Prairie School Corporation becomes aware of a student or staff member who has been exposed to or has been diagnosed with COVID-19, the custodial staff will be informed so that impacted building or bus area, furnishings, and equipment are thoroughly disinfected.

## **Clinical Space COVID-19 Symptomatic**

Clinton Prairie School Corporation will have a designated space where students or staff who are feeling ill are evaluated or waiting to be picked up. All waiting students and staff will wear a face covering. Only essential staff assigned to this area may enter. A record will be kept on all persons who entered the area and the area will be disinfected several times throughout the day. Strict physical distancing will be required and staff in this area will wear appropriate PPE. Students who are ill will meet their parents or designee for pick up at Door E3. All staff and students with fevers or symptoms associated with COVID-19 should seek medical attention for further evaluation and instructions.

## **Clinical Space Non-COVID-19 Related**

Students who do not display symptoms of COVID-19 can be seen and treated in a designated area of the nurse's office. These would include students who are injured during the school day or students with special health care needs such as those with chronic health conditions (i.e. - diabetes or seizures), and those requiring medication administration. All students with asthma who require an inhaler should have a spacer with their inhaler; if the student's insurance does not cover the cost of a spacer, the school nurse has some available. All students with asthma should have an Asthma Action Plan from their doctor on file for the school year. The Indiana State Department of Health does not recommend performing aerosolizing procedures such as nebulizer treatments or suctioning due to the high risk of COVID-19 exposure associated with these procedures. All students and staff that enter this area will wear a face covering and will adhere to strict physical distancing.

## **Immunizations**

Immunization requirements will remain. All students in Kindergarten, 6th grade and 12th grade have special immunization requirements for their grade levels. Immunizations are available from your local physician or may be obtained from the Clinton County Health Department. The Health Department may be contacted at 765-659-6385 Ex. 1308 to make an appointment. If you have any questions about immunizations, you may contact the school nurse at 765-654-4473 ext 435. Clinton Prairie school corporation encourages all students and staff who are eligible to get vaccinated for COVID-19. However, being vaccinated for COVID-19 will not be a requirement for returning to school



## **Preventive Measures**

The priority for preventing the spread of disease at Clinton Prairie School Corporation is to have staff and students stay home who are sick. Students and staff members should remain home if someone in the household has COVID-19 symptoms or is being tested for COVID-19. Any attendance reward programs are suspended for the 2021-2022 school year. Hand washing and avoiding touching the face, eyes, nose, or mouth are important steps that students and staff can take to avoid becoming sick or spreading germs to others. Clinton Prairie School Corporation will insist that students and staff wash their hands often and if soap and water are not readily available, use hand sanitizer. Clinton Prairie School Corporation will incorporate key times of the school day for classrooms and grade levels to wash their hands. Signage regarding best practices for washing hands will be posted through the school buildings. Water fountains will not be utilized unless it is a bottle filling station. Students and staff are encouraged to bring their own bottled water in a clear container.

Student face coverings will not be required in situations in which recommended social distancing guidelines can be maintained to start the 2021-2022 school year. If face coverings are mandated, all students and staff will wear a face covering in the appropriate manner where the nose and mouth are covered. All students and staff are required to have a face covering with them at school

## **Social Distancing**

Social distancing may not be possible at all times. Clinton Prairie School Corporation will practice the following procedures to help ensure social distancing to the extent possible and practical.

- Staggering the use of the cafeteria, passing periods, recess and restroom breaks as needed
- Students may only ride their assigned bus to and from school. Bus seating will be assigned for all routes and all students will wear a face covering while on the school bus
- Limiting assemblies, field trips, and other large gatherings.
- Face all desks in the same direction and space as far apart as practical
- Limit classroom visitors
- Limit activities that combine classes or grade levels
- Encourage Handwashing and hand sanitizer use for all students and staff throughout the day
- Students and staff will be encouraged to maintain social distancing and maximize distance between themselves throughout the day

## **Student Transportation**

Student transportation to and from school is a vital component of returning to school. CPSC places emphasis on guidelines used in student transportation to minimize the spread of COVID-19 and protect students and employees. The following guidelines apply:

- ALL CPSC busses and mini buses will be thoroughly disinfected before and after routes
- Anyone riding on a bus will be required to wear a face covering
- Parents will transport students to school if they do not want their child to wear a face covering on the bus
- Students will only be assigned to one bus (no multiple bus assignments)
- Students will have assigned seating and must remain in that seat throughout the route

## **Community Usage of Buildings & Visitors**

Any persons with COVID-19 symptoms should not enter the school buildings. Any parent or visitor entering the building will need to wear a face covering if they have not been vaccinated. Upon entering, visitors will be asked screening questions when checking in with the main office. If the visitor answers “Yes” to a screening question, they will not be admitted to the building. Future re-entry will require written clearance from a healthcare provider. To help mitigate risks associated with the spread of COVID-19, parent volunteers, classroom helpers, and classroom guests will not be allowed unless the individual provides proof of vaccination. Lunch guests will not be allowed.

## **Educational Instruction Plan**

Daily in person classroom instruction will be provided with daily bus service. Breakfast and Lunch will be provided following the social distancing guidelines. Daily recess and activities will take place. State and local health guidelines will be followed. Sports seasons will take place as scheduled for all student athletes attending school. All students are expected to attend school unless there is a medical diagnosis filed with CPSC that would limit or prevent them from attending. Distance Learning options may be offered only for those medically eligible students who have a physician’s diagnosis on file.

## **Remote Learning Plan**

Remote learning may be used if the school building closes on a temporary or long term basis. Building administration and/or teaching staff will provide additional information and guidance to students and families should this situation arise.

## **Air Quality/HVAC**

Upgrades have been made to school facilities in order to improve air quality and HVAC systems. All HVAC filters are cleaned regularly. Additional air quality projects are in process.

## **Food Service Procedures to Minimize Exposure**

All students should wash their hands prior to any meal. CPSC will endeavor to minimize the number of students in the cafeteria at one time. CPSC has established the following cafeteria guidelines to limit possible exposure to COVID-19

- Students will practice social distancing in the school cafeteria to the extent practical.
- Groups and/or grade levels will stagger eating times and/or eat with their class cohort.
- Self-serve food items will be eliminated for the 2021-2022 school year.
- Disposable silverware will be provided and tape marks on the floor will promote social distancing while waiting in line.
- Food-sharing will be prohibited and any classroom party items will be commercially prepared and individually prepackaged.
- PPE will be provided to all food service staff
- Online lunch account deposits are highly encouraged

## **Water Fountains**

Water fountains will not be used. Students will be encouraged to bring their own water in a clear container for consumption. Each school has water bottle filling stations located in hallways.

## **Cleaning and Disinfecting**

- CDC Approved Disinfectant will be used.
- Custodians will clean every day with a focus on heavily touched areas.
- An additional custodian has been placed on staff for the purpose of cleaning restrooms and common areas multiple times throughout each day.
- Hand sanitizer will be available in all classrooms and common areas throughout the school buildings.
- High touch surfaces will be cleaned and disinfected regularly throughout the day.
- Classrooms will be supplied with cleaning/sanitizing products that are safe to use around all students including students with asthma and allergies.
- Desks and common use items will be able to be sprayed and wiped down between class periods or as needed.

## **Staff and Student Training**

All staff will be trained on COVID-19 symptoms and how it spreads by various means. The Indiana Department of Education provided videos as well as Safe School Training videos will be utilized. Students will be trained on hand washing/sanitizing guidance on the first student day.

## **Special Education Overview**

Clinton Prairie School Corporation will continue to collaborate, share information, and review plans with local health officials to help protect the whole school community, including those with special health needs. District and school plans will be designed to work with other community strategies to slow the spread, protect high-risk populations, and the community's healthcare system, and minimize disruption to teaching and learning.

### **Annual Case Reviews**

At this time, there has been no change in the requirement to convene the case conference committee (CCC) annually to conduct the annual case review (ACR) consistent with the requirements of 511 IAC 7-42-5(a)(2).

## **Case Conference Committee Meetings to Review or Revise the Individual Education Plan (IEP)**

As schools and districts plan to reopen buildings to provide in-person instruction, CCC meetings with parents should be scheduled to review the provision of services and the educational progress of each student. Discussions should determine whether or not there is a need to adjust the frequency or duration of services.

## **Transition IEPs**

Transition assessments will be updated annually, even during the COVID-19 pandemic. When updating transition assessments, the teacher of record (TOR) may conduct assessments virtually or in person. Assessments may be administered prior to or during the CCC meeting. In all cases, assessment information will be documented within the Summary of Findings utilizing the SPIN method - Strengths, Preferences, Interests, and Needs. Ways to provide transition assessments virtually are available as a part of the eLearning Resources for Secondary Transition document. Clinton Prairie School Corporation will work to include in the narrative in-person and remote ways to accomplish objectives and goals to accommodate for the fluidity of the COVID-19 situation within the IEP.

## **CCC Meeting Method Options**

CCC meetings may be conducted in-person or through a variety of options dependent on the circumstances at the time.

## **Medically Fragile Students**

Medically fragile students are at high-risk of severe medical complications if exposed to COVID-19, and therefore may be unable to attend school. Medically fragile students unable to attend school will be provided alternative educational services. The determination of services to be provided will be made by the CCC based upon the individual student's medical and educational needs. Special education and related services determined by the CCC could be provided online or in a virtual instructional format, through instructional telephone calls or through other curriculum-based instructional activities (511 IAC 7-42-10). If the services are to be delivered through online or virtual instruction, technological competency and the need for additional assistive technology will be considered. The CCC must convene at least every 60 instructional days to review the IEP for every student unable to attend school in person (511 IAC 7-42-11)

## **Homebound Services**

Districts and schools must provide special education and related services to a student with a disability who is absent for an extended period of time. If a child with a disability is absent for an extended period of time because of a COVID-19 infection and the school remains open, then the IEP Team must determine whether the child is available for instruction and could benefit from homebound services such as online or virtual instruction, instructional telephone calls, and other curriculum-based instructional activities, to the extent available. In doing so, school personnel should follow appropriate health guidelines to assess and address the risk of transmission in the provision of such services. If the school has been provided a statement from the student's physician that the student will be unable to attend school for 20 or more instructional days, Article 7 requires the school provide instruction to the student during the time the student is unable to attend school (511 IAC 7-42-12). For students with disabilities, (511 IAC 7-42-11) requires the CCC to determine the appropriate educational services to be provided.

### **Use of Homebound due to Infection in Student's Family**

A student with a disability may be quarantined at home for an extended period of time due to a family member's infection. The district would follow the same homebound protocol identified above to ensure the provision of FAPE. School personnel should likewise follow appropriate health guidelines to assess and reduce the risk of transmission in the provision of such homebound services.

### **Use of Homebound Not Related to COVID-19**

Students who were receiving services in a homebound placement pursuant to their IEP will remain in that placement until the CCC determines that a different placement is appropriate. Whether the location of the homebound services identified in the student's IEP is in the student's home or an out-of-school location other than the student's home, school personnel should follow appropriate health guidelines to assess and reduce the risk of transmission of COVID-19 (511 IAC 7-42-11).

### **Homebound Timelines**

Schools and districts must ensure the CCC reconvenes at least every 60 instructional days (this instructional day count includes remote learning days used pursuant to the LEA's Continuous Learning Plan) when a student is receiving services in a homebound setting. 511 IAC 7-42-5(a)(7). Changes to the IEP related to a safer service delivery method during school closures and re-entry may be considered by the CCC at these 60 day reconvenes. 511 IAC 7-42-11.

## **Extra Curricular**

The Indiana High School Athletic Association has established detailed guidelines for all athletic teams and events. A link to that document can be found here:

[IHSAA Covid-19 Resource Center](#)

The Indiana State School Music Association has established guidance and resources. A link to that document can be found here:

[ISSMA Covid-19 Music Guidance Resources](#)

## **Changes to School Calendar and Events**

It is important to provide a safe and healthy school environment at CPSC. The school calendar and events may be altered or canceled to ensure the safety and well being of students and staff.

# Quick Reference Sheet



## CLINTON PRAIRIE SCHOOLS RETURN TO SCHOOL INFOGRAPHIC



### IN PERSON 2021-2022



#### Face Coverings

Wearing face coverings will be "optional" in situations in which social distancing guidelines can be maintained, required when social distancing cannot be maintained



#### Transportation

\* Assigned Seating is required  
\* Face coverings are required on the bus  
\* Buses will be disinfected at the end of each route



#### Social

#### Distancing

Maintain at least 3 feet distance from other people in the classroom and other areas of the building when practical



#### Hand Washing

Regular hand washing and hand sanitizer usage will be encouraged and scheduled daily. Hand sanitizer will be available in each classroom



#### Clean/Disinfect

\* CPSC ensures safe and correct application and use of cleaning solutions daily  
\* Clean and disinfect equipment, restrooms and high touch areas daily and after each use  
\* Hand sanitizer locations throughout the school



#### Possible COVID-19 Symptoms

- Chills
- Fever of 100.4 or greater
- Shortness of Breath
- Fatigue
- Coughing
- Sneezing
- Aches and Pains
- Diarrhea/Vomiting
- Loss of Taste or Smell
- Sore Throat



#### Self-Monitor Checklist

Ask the following questions:

- \* Fever?
- \* Cough?
- \* Sore Throat?
- \* Shortness of Breath?
- \* Close Contact to Someone with COVID-19?



#### Health Clinic

Families must screen their children and keep them home if ill or presenting COVID symptoms. Students who present symptoms at school will be sent home from a designated area separate from all other health-related matters



#### Water Bottles

Students are encouraged to bring their own water bottles to school daily.