

CLINTON PRAIRIE SCHOOL CORPORATION
 4431 W OLD STATE RD 28
 FRANKFORT IN 46041-7129

NON-TEACHING PERSONNEL EMPLOYMENT APPLICATION

Name _____ Date _____

Address _____

_____ Zip Code _____

Social Security Number _____ Phone (_____) _____

Position applied for _____

Have you ever applied for employment with us? Yes _____ No _____

If yes, give month and year _____

Apart from absence for religious observance, are you available for full-time work? _____ If not, what hours can you work? _____

Are you legally eligible for employment in the United States? _____

Other special training or skills (language, machine operation, etc.) _____

Pay expected _____ Will you work overtime if asked? _____

When will you be available to begin work? _____

Experience	Name and Address of Company	Duties	Dates Worked	Reason For Leaving
Present or Last Employer			From To	
Next Previous			From To	
Next Previous			From To	

Education	Name of School	Circle Last Year Completed				Last Year Completed	
		5	6	7	8	Yes	No
Grade School							
High School							
College							
Other Training							

References These should be persons who know you personally—businessmen, employers, etc. Do not include your Doctor, Minister, Attorney or relatives.

Name	Address	Occupation

Do you know anyone currently in our employ—friends, acquaintances or relatives?

Name	Address	Occupation

If presently employed, are you willing to let us contact your employer?

Yes _____ No _____

Military Service: Yes _____ No _____

If yes, date entered _____ Date discharged _____

In case of accident, notify:

Name _____

Address _____

Relationship _____ Phone (_____) _____

Applicants must answer questions 1 and 2. Failure to do so will result in the return of the application.

1. Have you ever been convicted of a felony? Yes No

2. Have you ever been convicted of a misdemeanor other than minor traffic violations after January 15, 1994? Yes No

If the answer is Yes to question 1 or 2, attach a written explanation and provide the court records.

I certify that the information and documentation contained in my application are true and accurate to the best of my knowledge and belief.

Signature

Date

Prospective employees will receive consideration without discrimination because of race, creed, color, sex, age, national origin or handicap.